

Veterans Memorial Library Commission
Meeting Minutes
Wednesday, March 12, 2025

Meeting called to order at 4:15 p.m. by Kim Guentner

In attendance: Don Priest and Amie Fuentes. **Commission Members:** Mary Lamos, Miranda Wieman, Kim Guenter, Cathy Nowicki, and Suzanne Straub **Council Liaison:** Phillip Rauch **City Finance Director:** Doug Drysdale

Excused: Beth Altizer, Hailey Zayac

Additions to the Agenda: None

Approval of minutes: Kim Guenter motions to approve the minutes of the last meeting. Cathy Nowicki seconds. Motion carries unanimously.

Director's Report given by Don Priest: A copy of the report was given to all members at the meeting and emailed to those members who were absent.

Financial Report: Don Drysdale distributed a detailed report with the 2024 budget and the 2025-26 Projected budget.

New Business

- **2025-26 Fiscal Year Budget** - The bottom-line projected ending fund balance for 2025/26 is approximately \$1,009,507 as reported by Doug Drysdale.
- **RFID Bid** – The bids for the hardware are in. Don expects the cost to be between \$7,200 and \$7,300.

Old Business

- **Furniture update** –The bid for \$128,694 from Library Designs Associates was accepted. This includes furniture and a circulation desk. The furniture has been ordered and is expected to arrive in a couple of months. Ideally, the project will be finished by June.
- **Building Repair** – Work has commenced at the City Hall and will likely continue through May. The library repairs will begin shortly thereafter. The parking lot will not be resurfaced. There may be disruptions to service this summer. Since there is only one accessible entrance (with a ramp), using the back entrance is not an option.

Member's comments "for the good of the order" - None

Public Comments or questions – None

Adjournment: Kim Guentner adjourns the meeting at 4:38 p.m.

Respectfully Submitted on March 13, 2025, by Mary Lamos